



Crouch Harbour Authority

Harbour Office, The Quay, Burnham on Crouch, Essex, CM0 8AS
info@crouchharbour.org.uk

Tug and Small Commercial Vessel Licence Application Terms & Conditions

Licence to Operate a Tug or Small Commercial Vessel in the Area of the Crouch Statutory Harbour Authority.

The power to licence Tugs is in accordance with Part III Section 26 of the **Crouch Harbour Authority Act 1974** which states.

Power to licence tugs, etc.

26.

[1] The Authority may from time to time license such number of tugs belonging to any person for such period, on such terms and conditions and on payment of such fee as the Authority think fit.

[2] It shall not be lawful otherwise than in an emergency for any person to use or employ any tug moving vessels within the harbour for fee or reward unless there is in force in thereto a licence granted under section [1] of this section

[3] Any person who contravenes the provisions of this section or of the terms and conditions of a licence granted under subsection [1] of this section shall be guilty of an offence and liable to a fine not exceeding one hundred pounds [Level 2 on the standard scale updated in March 2015 to £500.00]

[4] In this section "tug" means any vessel other than a vessel of five tons gross or less.

If you or your organisation intend to operate a tug [as defined above] within the Crouch Harbour Authority's District either as a '*one off*' or on a regular basis you must apply for a Licence.

To provide:

Vessel Certification

Crouch Harbour Authority will accept any of the below certification as confirmation that the vessel is fit for purpose.

- Documentary evidence that the vessel is a registered sea going vessel, in class for the purpose that the licence is applied for.
- An appropriate Certificate of Compliance with the Workboat/SCV Code issued by an MCA recognised Certifying Authority.

Manning

A copy of Masters/Skippers qualifications must be provided.

Note – It is the operator's responsibility to ensure all crew are suitably qualified and medically fit for their duties.

Insurance

A copy of the Vessel's Insurance Certification relevant to the purpose that the licence is being applied for **MUST** be provided.

In addition to this you will also be required to provide the following prior to each 'ACT' of towage:

- RAMS [Risk Assessment/Method Statement]
- Insurance Certificate for vessel to be towed appropriate to tow
- Towage Certificate for vessel to be towed

Pilotage

For tows exceeding 50m in length pilotage is compulsory, charges apply and are available upon request to the Harbour Office.