

THE CROUCH HARBOUR AUTHORITY

MINUTES OF THE CROUCH HARBOUR AUTHORITY MEETING

HELD ON

7TH SEPTEMBER 2023

CHAIRMAN: K Wickham

PRESENT: E Buckley, R Brown, R Coyle, T Dann, J James, D Sloan, A Wise

APOLOGIES: S Munro, S Hollington, S Olley

IN ATTENDANCE: Susan Harrison Harbour Master

MEMBERS OF THE PUBLIC:

PART I (GOLD)

(Matters of a non-confidential nature taken with the public and press present).

34 *Chairman's Announcements*

The Chairman reported that an Appointments Panel had been set up in line with the procedures set out in the Act for the appointment of new Trustee/CHA Members. Part of the criteria was the appointment of an outside body onto the Panel representing the local Council. As the Council had not appointed a member, the D.P. was asked to sit on the Panel, together with the Chairman of the Authority and the Chairman of the Advisory Committee.

The Chairman then went on to welcome the three new members onto the Committee, Mr Stuart Munro, Mr David Sloan, and Mr Andrew Wise. Due to a prior engagement Mr Munro was unable to attend the meeting.

35 **MINUTES OF AUTHORITY MEETING HELD ON 4TH MAY 2023**

It was proposed by Mr Buckley and seconded by Mr Dann that Part 1 be approved as a correct record. All in favour. Agreed.

35.1 *Water Quality*

Information: The Chairman reported that the recent information received on the shellfish classification was pretty good, and said he felt it was important that any information received should be circulated to both the Authority and Advisory Committee members which showed that the Authority were looking at the information that was coming through on water quality.

35.2 *Restructure of Advisory Committee*

Information: The Chairman reported that discussions concerning the Advisory Committee restructure were ongoing. There was a feeling from the Advisory Committee members that the Authority were trying to make the Advisory Committee smaller when in fact the intention was to try and make it more fit for purpose. Both the Chairman of the Authority and the Advisory Committee will need to look at whether a Steering Committee was needed or a revamp of the Advisory Committee.

36 **MINUTES OF THE AGM ADVISORY COMMITTEE MEETING HELD ON 12TH JULY 2023**

36.1 The Chairman briefly ran through the Minutes. There were no official matters raised by the Advisory Committee for discussion.

37 *Works License Application to Install Two New Piles and Floating Pontoon to Existing Walkway – Cariads, 9 Kingsman’s Farm Road, Hullbridge, Essex*

Discussion: The former owners of the property had obtained planning permission from Rochford District Council to install a residential pontoon, however the property was then sold.

The new owners have applied to the Authority for a Works License to install two new piles and floating pontoon to the existing walkway. After having been in contact with RDC they are content all is in order under the original planning application.

The owners have provided a copy of the Land Registry Title documentation of their property. They have also have applied to the MMO for an exemption. The condition of the exemption is that the work is done with the full consent of the Authority and that the structure is limited to a size of 30m.

The Harbour Master pointed out that the criteria for any pontoons in that area is that they do not extend into the river any further than existing structures.

Decision: To approve the issue of a Works License for two new piles and floating pontoon to existing walkway.

All in favour: Agreed.

38 *Burnham Yacht Harbour Marina – Annual Dredging License to Dredge less than 12,500 cu.m.*

Decision: To approve the annual Dredging License for Burnham Yacht Harbour.

All in favour: Agreed.

39 *Works License Application for MOD Shoeburyness - Phase 3 Seawall Works*

Discussion: A Works License Application has been received from the MOD for Phase 3 Sea Wall works and sea wall areas that present the highest risk of flood damage to Foulness Island.

Consultation has taken place with RDC; the Environment Agency Natural England and the MMO and all consents in place.

Decision: To decide what to charge for the Works License once approved.

Action: To clarify from the Surveyor a breakdown of costs which relate only to the work within the CHA jurisdiction.

All in favour: Agreed.

40 *Any Other Business*

Information: Mr Brown gave a brief report of work that was to be carried out at Baltic Wharf following a study that had been conducted some time ago on the jetty to advise the owners of what shape the jetty was in and to provide advice on what maintenance was envisaged to keep the jetty in good condition for the next few years. He then went on to outline the work to be carried out which would be in three stages.

The proposed work will be tendered for this year, and it could mean that there would be a suspension of activity on the jetty for approximately 6~12 weeks.

Mr Brown to keep the members updated on the progress of the works as they develop.

The Harbour Master pointed out that regarding any form of payment the Authority would require money up front before any work was allowed to take place on the river.

41 *Any Other Business:*

There being no further business the meeting 8.15 p.m.