

# THE CROUCH HARBOUR AUTHORITY

## MINUTES OF THE CROUCH HARBOUR AUTHORITY MEETING

HELD ON

4TH MAY 2023

**CHAIRMAN:** K Wickham

**PRESENT:** E Buckley, R Coyle, T Dann, J James, S Olley

**APOLOGIES:** S Hollington, R Lingard, D Sperring

**IN ATTENDANCE:** Susan Harrison Harbour Master

MEMBERS OF THE PUBLIC:

### PART I (GOLD)

(Matters of a non-confidential nature taken with the public and press present).

18 *Chairman's Announcements*

There were no announcements.

19 **MINUTES OF AUTHORITY MEETING HELD ON 11TH JANUARY 2023**

It was proposed by Mr James and seconded by Mr Coyle that Part 1 be approved as a correct record. All in favour. Agreed.

19.1 *Water Quality*

**Information:** Mr Buckley reported that following on from the last meeting, he had contacted "Surfers against Sewage" and was currently waiting to hear back from them as they were in the process of working on the task in hand.

19.2 *Hullbridge Slipway*

**Information:** The Chairman reported that he had not been able to report back to the Coastal Community Team at RDC on the latest developments as the last meeting was cancelled and they were not due to meet again until July time.

19.3 *Restructure of Advisory Committee*

**Discussion:** The Chairman gave a brief account of the discussions that had taken place at the last Advisory Committee meeting.

Having been agreed by the Authority to restructure the Advisory Committee this was not accepted by the Committee. They were also quite forceful in the sense of determining their own number of meetings to be held.

There is still the misconception that the Advisory Committee was being dissolved and they still did not understand that the intention was not to cut the numbers down but only to make the Committee more manageable by having a Steering Committee.

The Chairman went on to say that this meant that there was a necessity to talk to the Advisory Committee. A meeting is due to be set up with the Chairman of the Advisory Committee to decide how to progress this.

The Harbour Master said that at the next Advisory Committee meeting in July the D.P. has been asked to give another presentation to reaffirm some of the items and matters that Peter McArthur had discussed when he presented his seminar

It is essential that the Advisory Committee understand their remit and that once a decision has been made by the Authority it is not kept open. The Harbour Master referred not only to the Steering Committee whereby it had been agreed by the Authority to trial for a couple of years but also in the instance of the ski boat licensing certification. The matter had been discussed and members voted that the Authority were not going to insist that those with a Ski License had to retain membership of the British Water Ski & Wakeboard, however the Advisory Committee are saying they are not happy with what has been decided by the Authority.

The Harbour Master said that the Committee must be advised that they are there to give advice only, if there is any culpability it is down to the Trustees because they made the decision, the Advisory Committee holds no responsibility.

**Decision:**

- To accept the Advisory Committee's objection to having a Steering Committee, however, there is still the need to make the Committee more relevant and pertinent.
- The meetings to be restricted to the minimum of two meetings round the table and a third meeting to be held by Zoom.
- D.P. to reiterate that every member that sits on the Advisory Committee must represent their constituent body.
- D.P. to reaffirm what powers the Advisory Committee have and where they sit within the CHA.

**Action Items:**

**To be Actioned by:**

20 **MINUTES OF THE AGM ADVISORY COMMITTEE MEETING HELD ON 5<sup>TH</sup> APRIL 2023**

The Chairman said he had received a report of the meeting from Paul Woodford, Vice Chairman of the Advisory Committee, who had chaired the meeting in the Chairman's absence, which reflected what had been discussed at the meeting.

The Chairman then went through the Minutes and the main issues which the Advisory Committee had raised at the meeting.

20.1 *Ray Hawkins*

**Discussion:** It was noted that Ray Hawkins had now retired from the Advisory Committee after having been on the Committee since 2008.

To acknowledge the length of service and wealth of knowledge provided by Mr Hawkins, not only to the Advisory Committee but also the Authority over the years it was decided to buy a small gift.

**Decision:** Agreed a budget of £50.00

**Action Items:**

**To be Actioned by:**

**All in Favour:** Agreed

20.2 *Appointment of Representative on the Selection Panel for Trustees*

**Information:** It was noted that the Chairman of the Advisory Committee had put himself forward to sit on the Selection Panel.

The Chairman reported that the process for appointing new trustee/members of the Crouch Harbour Authority was underway. The closing date for people to express an interest was on the 25<sup>th</sup> April 2023 and all completed Application Forms were due to be received by 5<sup>th</sup> May 2023.

21 *Burnham Wharf Heritage*

**Information:** The Burnham Wharf Heritage are currently in the process of looking to refurbish the jetties along Kings Wharf. Currently they are going through the process of seeking the necessary permissions for the works. Once all the documentation is in place then the Authority will then be able to look at issuing the Works Licenses.

22 Any Other Business:

There being no further business the meeting 8.02 p.m.