

THE CROUCH HARBOUR AUTHORITY

MINUTES OF THE CROUCH HARBOUR AUTHORITY ZOOM MEETING

HELD ON

12TH JANUARY 2022

CHAIRMAN: K Wickham

PRESENT: R, Brown, R Coyle, T Dann, S Hollington, J James,
R Lingard

APOLOGIES: E Buckley, S Olley

IN ATTENDANCE: Susan Harrison Harbour Master, M Robarts, DP,

MEMBERS OF THE PUBLIC:

PART I (GOLD)

(Matters of a non-confidential nature taken with the public and press present).

Members welcomed Robert Brown the newly co-opted member.

1 *Chairman's Announcements*

The Chairman was not in attendance due to personal reasons. A General Note had been circulated with the Agenda Papers.

2 **MINUTES OF AUTHORITY ZOOM MEETING HELD ON 15th SEPTEMBER 2021**

It was proposed by Mr James and seconded by Mr Lingard that Part 1 be approved as a correct record. All in favour. Agreed.

There were no matters arising from the Minutes.

3 **MINUTES OF THE ADVISORY COMMITTEE MEETING HELD ON 8TH DECEMBER 2021**

It was noted that there were no comments made by the Advisory Committee Members on the Fees.

4 *Annual Dredging License Application from Fambridge Yacht Haven to Dredge 6,000 cu.m – Current License Expires 31st January 2022. MMO License MLA/2016/00197 – 29th January 2027*

Decision: To issue an annual Dredging License to Fambridge Yacht Haven.

All in Favour: Agreed

- 5 *Works to Longview, Esplanade, Hullbridge, Essex, SS5 6LX – Mr T Coe*
MMO Reference MLA/2021/00169

Discussion:

CHA issued a one-year Works License to Mr Coe in 2019. A fee of £1,940 was paid by Mr Coe, however not all the works were completed due to the restraints during Covid.

Mr Coe has since revised the plans to his jetty and the MMO are currently seeking the Authority's views on the revised plans.

Members had been provided with the revised plans and they were asked at the meeting to decide whether to issue a new License to Mr Coe for the revised works, and at the same time to decide the fee.

Currently no planning permission has been submitted. The Harbour Master reiterated the fact that as in all Works License applications, until the applicant had all the necessary consents in place from the various organizations then a License could not be issued.

The Harbour Master said that there was a personal issue with Mr Coe's neighbour, but this was something that the CHA could not get involved with providing the structure was on his own foreshore. Land Registry Title ownership has been established and once all the consents were in place, she did not see this as being an issue.

Decision:

- In view of the change in design between the original jetty and the revised plans it was decided that a second License should be issued.
- Rather than charging the full amount for the Works License. The fee should be calculated on the 2021 Works License Fees with a discount of 50%.

Action Items:

To be Actioned by:

All in Favour: Agreed

- 6 *Works License Application Mr R Butler, 20/20a Kingsmans Farm Road, Hullbridge, SS5 6QB*
MMO Reference MLA/2021/00410

Discussion: Members were consulted originally on the Application but there have now been revised plans that the MMO have asked the CHA to comment on.

Planning consent will be made within the next couple of weeks.

Decision: To issue a Works License to Mr Butler on confirmation of all consents being in place and that the structure was on the owner's property.

Action Items:

To be Actioned by:

All in Favour: Agreed

7 *Repairs to Office Guttering and Roof*

Information:

Mr James gave a brief report on his recommendations and the best way to deal with the repairs to the office guttering and the roof in the most sensible and cost-effective way and at the same time to look at the brickwork on the seawall side which had proved to be not entirely waterproof.

The roof is in generally good condition but there were a couple of damaged slates. Chelmsford Roofing Company will carry out the repair to the slates. There is no sign of any leaking but makes sense to have the replacement slates and repairs carried out in the Spring/Summer.

The guttering was also inspected – a quotation is awaited to replace in cast aluminum.

Action: Mr James to present quotes when received.

8 *Appointment of the “Designated Person”*

Discussion: Members to review the DPs position and make sure that they were all happy with the DP continuing for another 12 months.

Decision: It was proposed by Mr Lingard and seconded by Mr Dann to continue with the services of the DP for a further year.

Action Items:

To be Actioned by:

All in Favour: Agreed

9 Any Other Business:

There were no matters arising.

There being no further business the meeting concluded at 7.10p.m.